

Club Service – Meetings

Bill Buxton, Director



Club Service-Meetings Committees of the Rotary Club of Santa Monica are committed to ensuring well-coordinated, entertaining, and informative meetings that welcome each member, guest, and visiting Rotarian and offer a consistent and stimulating weekly event for all who attend. We recognize that for many members, the weekly meeting is their principal connection to Rotary – to keep current on activities and events, to become acquainted with fellow members, and to absorb Rotary’s mission, procedures, and culture. Furthermore, meetings are usually the first exposure to Rotary for guests. We aim to provide a variety of high-quality programs to recruit and retain members and to facilitate the growth of fellowship among members and their families.

A. MEETING LOGISTICS – Stan Fox and Bill Randle

Objectives



Stan Fox



Bill Randle

- 1 To keep accurate and timely attendance records.
- 2 Be certain that the badge board is up-to-date.
- 3 “Check-in” tables should be in place - one for visiting Rotarians and guests, and one for our members.
- 4 Check on head table before each meeting for all needed items.
- 5 To assist the Executive Secretary with any tasks that will ensure that the meetings are equipped with needed materials and equipment.
- 6 To enhance weekly meetings by providing quality audio/visual support for speakers at the podium, a weekly slideshow of events and activities, and audience participation during meetings.
- 7 To provide support for additional sound system needs such as prerecorded messages or music and recording special programs and events.
- 8 Post notice of current day's program on an easel at entry door prior to the start of each meeting such that all attendees can easily see it upon entering the room.
- 9 Assist the Club’s Executive Secretary to promptly identify members who are close to exceeding or have exceeded the allowed consecutive absence rule. The Executive Secretary will initiate notification procedures with the absent member and notify the member’s sponsors and the board of for appropriate follow-up.



Jean McNeil Wyner



Diane Margolin

B. BIRTHDAY RECOGNITION – Jean McNeil Wyner, Diane Margolin

Objectives

- 1 To enrich the sense of camaraderie by celebrating and honoring members on their birthdays.
- 2 To add a festive spirit to our weekly meetings on these special occasions.



October birthday celebrants demonstrate the Halloween spirit...

C. GREETERS – Bret Carter, John Pacheco

Objectives

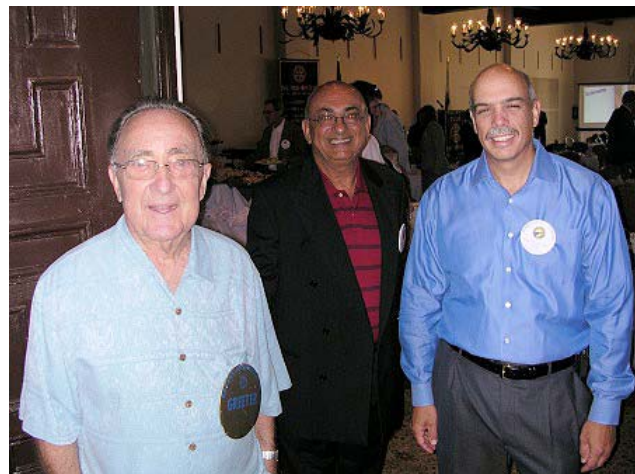
- 1 To have at least two club members at the front door at every meeting between 11:50 a.m. and 12:20 p.m. to welcome members, visiting Rotarians and guests in a warm upbeat manner, and to determine and respond to any special needs they might have.
- 2 To coordinate with First Year Activities in encouraging new members to be greeters, so that they may meet and become better acquainted with other members of our Club.



Bret Carter



John Pacheco



Con Oyler, Mike Morowati, Chief Tim Jackman comprised an outstanding corps of greeters



Nareen Babu-Khan

D. GUEST INTRODUCTIONS – Nareen Babu-Khan, Peter Schechter

Objectives

- 1 To add interest to the weekly Club meetings by personalizing the introductions of visiting Rotarians and guests of Rotarians.
- 2 To secure information from each visiting Rotarian and include it in the introduction so that attendees will be stimulated to come up to the visitors and converse with them after the meeting.



Peter Schechter

E. MUSIC – Pat Bofird

Objectives

- 1 To have fun and to promote a sense of joy and camaraderie through vocal and instrumental expression. Songs will be chosen or creatively written for their relevance to the program when appropriate. All efforts will be exercised to encourage spirited singing.



Pat Bofird



Pat Bofird and Carol Jackson tune up before the meeting begins

F. SPIRITUAL EMPHASIS – Joe Metoyer

Objectives

- 1 To enlist a club member each week to deliver a nondenominational invocation to focus on the spiritual dimension of our lives.
- 2 Advise Executive Secretary by 10:00 a.m. on Wednesday of each week as to who will give the invocation on Friday.



Joe Metoyer